

- Recognized and congratulated both Cookeville High School (CHS) Men's Golf Team who finished third in the State and CHS Women's Golf individual qualifiers in the TSSAA State Tournament
- Noted letter dated 10/12/09 from the State Comptroller of the Treasury regarding Compliance with the American Recovery and Reinvestment Act
- Noted Energy Savings Report

The Board set January 9, 2010, from 9:00 AM – 4:00 PM for their Strategic Planning meeting.

Mr. **McCORMICK** stated the Board would address approval of the Minutes.

ACTION: Mr. **BROWN** made a motion to approve the Minutes of the Regular Board Meeting – Thursday, October 1, 2009 @ 5:00 PM, as submitted.

Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address approval of the Consent Agenda, as submitted and amended.

ACTION: (I.A.1. – I.F.5.) Mr. **BROWN** made a motion to approve the following Consent Agenda, as amended, per the recommendation of the Director of Schools:

I. **Consent Agenda**

A. **Approval of Purchases/Payments**

1. Consider approval of the purchase of furnishings/equipment items for the new Algood Elementary School in the amount of \$3,448.40 as submitted to be paid from 179-91300-722-ALGOO.
2. Consider approval to purchase music room chairs for Algood Elementary School in the total amount of \$4,557.00 to be paid from Capital Projects Furnishings, 179-91300-722-ALGOO, as submitted.
3. Consider approval of payment to Tennessee Tech University – Cookeville, Tennessee for State of Tennessee reimbursement for PreK between July 31, 2009, and September 30, 2009, in the amount of \$11,807.32 to be paid from 141-73400-399, Other Contracted Service.

4. Consider approval of the purchase of two (2) Macbook 5 pack laptops and one (1) Mobile Learning Lab for Prescott Central Middle School in the amount of \$35,219.00 to be paid from 142-71100-722-10SPCMS (ARRA funds).
5. Consider approval of the purchase of five (5) Promethean Boards for Cane Creek Elementary in the amount of \$14,237.50 to be paid from 142-72210-790-101 CaneC.
6. Consider approval of the purchase of Tandberg equipment and supporting video conferencing hardware for use with distance learning for CHS, MHS, UHS, WPA, BMS, UES, and BES in the total amount of \$475,178.97 to be paid from grant funds, ARRA funds, and private donations.
7. Consider approval to purchase Saxon Math supplemental materials from Houghton Mifflin Harcourt for Special Education students in the amount of \$87,451.72 to be paid from 142-71200-429-90S (ARRA funds) to be used at the following schools: Algood Elementary, Algood Middle, ATMS, Baxter Elementary, BMS, Cane Creek Elementary, Capshaw Elementary, CMS, Jere Whitson Elementary, Northeast Elementary, Parkview Elementary, PCMS, Sycamore Elementary, and White Plains Academy.

B. Bids

1. Permission to Bid

- a. Algood Middle School lockers
- b. Transportation Mechanics Work Uniforms with specifications to include Option 1 to rent and Option 2 to purchase

2. Bid Approval

- a. (Consent Agenda Item I.B.2.a. was deleted from the agenda.)

C. Budget Amendments/Line Item Transfers

1. Consider approval of the following Federal Budget Amendments – Fund 142, as submitted:
 - a. To budget Federal IDEA Part B carryover funds
 - b. To budget Federal Preschool carryover funds

- c. To better expend ARRA funds granted to the Special Education Department
 - 2. Consider approval of the following General Purpose School Budget Amendment – Fund 141, as submitted:
 - a. To budget for additional Federal Special Education funds to be budgeted in the General Purpose School Fund
 - 3. Consider approval of the following General Purpose School Line Item Transfer – Fund 141, as submitted:
 - a. To reallocate Special Education budget to account for Staff Development Training
 - b. To reallocate BEP/CIF monies as specified by School Spending Committee
 - 4. Consider approval of the following Food Service Budget Amendment – Fund 143, as submitted:
 - a. To establish Cost Center for ARRA funds for tracking and accountability
- D. Consider approval of the Overnight/Out-of-State Field Trip Report, as submitted.**
- E. Consider approval of the Grant Report, as submitted.**
- F. Other**
 - 1. Consider approval of the 2009-2010 Compliance Report, as submitted.
 - 2. Consider approval of the revised Putnam County Board of Education 2009-2010 Classification Chart – Professional/Exempt Employees, as submitted.
 - 3. Consider approval of the resolution regarding the Sycamore tile project.
 - 4. Consider approval of the following companies to place advertisements on Putnam County School Busses:
 - a. Petrie One Hour Heating and Air Conditioning

- b. Fast Lane Fun-Park “Where Everyone Is a Kid”
- c. Cookeville Campus Nashville State Community College
- d. Hayes Family Dentistry
- e. Connor Brothers Wood Flooring

5. Consider approval of the Quarterly Report, as submitted.

Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.A.1., Insurance Recovery – Jere Whitson Elementary Project Update, and recognized Allen Hill, Upland Design Group – Crossville, Tennessee.

Mr. **Hill** stated the following regarding the Jere Whitson Elementary Project Update:

- Working towards completion of the punch list
- Started today on the paving next to the gym
- Recommended payment of Agenda Items II.A.2. and 3.

ACTION: (II.A.2. and 3.) Mr. **MAYNARD** made a motion to approve Agenda Items II.A.2. and 3., as follows:

II.A.2.

Payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$406.02 for reimbursable expenses relative to the Jere Whitson Elementary School Renovation Project to be paid from 179-91300-304-JEREW, Architects.

II.A.3.

Payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$38,906.25 for application payment #012 to be paid from 179-91300-706-JEREW, Building Construction and the release of \$141,685.36 from the Retainage account with Community Bank of the Cumberland’s – Cookeville, Tennessee relative to the Jere Whitson Elementary School renovation project.

Mr. **BROWN** seconded the motion. Motion carried.

Mr. **Hill** recommended approval Agenda Item II.A.4., Approval of the Certificate of Substantial Completion for the Exterior.

ACTION: (II.A.4.) Mr. **CRABTREE** made a motion to approve the Certificate of Substantial Completion for the Exterior (site off architectural portion of project); mechanical, plumbing and electrical for entire building including exterior and interior for the Additions and Renovations of Jere Whitson Elementary School project. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1.a., New Prescott South Elementary and Middle School Projects Update, and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the New Prescott South Elementary and Middle School Projects Update:

- Held Project Meeting all day yesterday
- 90% under roof
- Close to pouring the 2nd floor of the middle school section
- Building “C” is just coming out of the ground
- Building “B”, elementary school classroom wing, about 50-75%, getting close to pouring 2nd floor slab
- Building “A” is about 10ft out of the ground
- Overall the project about ¼ way complete
- About weeks behind VCC schedule of 9 months but OK by contract schedule
- Entire building under roof by January
- Recommended approval of payment of Agenda Item II.B.1.b.

ACTION: Mr. **BROWN** made a motion to approve Reasons Construction Company’s Application for Payment #007 for final payment in the amount of \$17,178.00 to be paid from project Retainage account at Community Bank of the Cumberslands – Cookeville, Tennessee for the Site Development Package for the New Prescott South PreK-8 School, as submitted. Mr. **MAYNARD** seconded the motion. Motion carried.

- Recommended approval of Proposed Change Order #009

ACTION: (II.B.1.c.) Mr. **MAYNARD** made a motion to approve Proposed Change Order #009 to the VCC contract relative to the Prescott South Elementary and Middle School project. (This Change Order is to delete VCT and add epoxy flooring in food service area. The Proposed Change Order will approve the use of \$15,787.00 of the Contingency Allowance included in the base contract sum. There will be no change in the contract sum or contract time.) Mr. **HARGIS** seconded the motion. Motion carried.

- Recommended approval of Proposed Change Order #010

ACTION: (II.B.1.d.) Mr. **MAYNARD** made a motion to approve Proposed Change Order #010 to the VCC contract relative to the Prescott South Elementary and Middle School project. (This Change Order is to modify storm-water piping and associated structures. The Proposed Change Order will approve the use of \$2,925.00 of the Contingency Allowance included in the base contract sum. There will be no change in the contract sum or contract time.) Dr. **JORDAN** seconded the motion. Motion carried.

- Recommended approval of Proposed Change Order #011

ACTION: (II.B.1.e.) Mr. **CRABTREE** made a motion to approve Proposed Change Order #011 to the VCC contract relative to the Prescott South Elementary and Middle School project. (This Change Order is to add an additional pressure wash system and two refrigerators. The Proposed Change Order will approve the use of \$6,297.00 of the Contingency Allowance included in the base contract sum. There will be no change in the contract sum or contract time.) Mr. **HARGIS** seconded the motion. Motion carried.

- Recommended approval of Proposed Change Order #012

ACTION: (II.B.1.f.) Mr. **BROWN** made a motion to approve Proposed Change Order #012 to the VCC contract relative to the Prescott South Elementary and Middle School project. (This Change Order is to remove some marker boards and electrical outlets for Activboards. The Proposed Change Order will decrease and credit the use of \$8,264.00 of the Contingency Allowance included in the base contract sum. There will be no change in the contract sum or contract time.) Mr. **MAYNARD** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Items II.B.1.g. and h.

ACTION: (II.B.1.g. and h.) Mr. **CRABTREE** made a motion to approve the following payments, as submitted:

II.B.1.g.

Payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$10,000 for additional services for Site Lighting Redesign work relative to the Prescott South Elementary and Middle School project to be paid from 179-91300-304-NEWK8, Architects.

II.B.1.h.

Payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$2,101.69 for reimbursable expenses relative to the Prescott

South Elementary and Middle School project through October 2009, to be paid from 179-91300-304-NEWK8, Architects.

Mr. **BROWN** seconded the motion. Motion carried.

Mr. **Miller** recommended approval of Agenda Item II.B.1.i.

ACTION: (II.B.1.i.) Mr. **BROWN** made a motion to approve payment to VCC – Atlanta, Georgia’s Application for Payment #04 in the amount of \$2,170,792.75 and Community Bank of the Cumberland’s – Cookeville, Tennessee in the amount of \$114,252.25 for retainage withheld for a total amount of \$2,285,045.00 for application payment #003 relative to the Prescott South Elementary and Middle School project to be paid from 179-91300-706-NEWK8, Building Construction. Mr. **HARGIS** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1.j.

ACTION: (II.B.1.j.) Mr. **MAYNARD** made a motion to approve payment to GEOServices, LLC – Seymour, Tennessee for geotechnical services performed between August 30, 2009, and September 26, 2009, in the amount of \$9,907.00 relative to the Prescott South Elementary and Middle School projects to be paid from 179-91300-308-NEWK8, Consultants. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.1.k.

ACTION: (II.B.1.k.) Mr. **BROWN** made a motion to approve payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$1,610.78 for reimbursable expenses relative to the Prescott South Elementary and Middle School projects through September 2009, to be paid from 179-91300-304-NEWK8, Architects. Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.2.a., New Algood Elementary School Update, and recognized Aaron Miller, Cockrill Design & Planning – Knoxville, Tennessee.

Mr. **Miller** stated the following regarding the New Algood Elementary School Project Update:

- Have come back on site and replanted grass
- Need to check with contractor as to the status of seeding the softball field and center court for the playground area
- Recommended approval of Agenda Item II.B.2.b., Proposed Change Order #032

ACTION: (II.B.2.b.) Mr. **MAYNARD** made a motion to approve Proposed Change Order #032 to the Mid-State Construction contract relative to the Algood Elementary School project. (This Change Order is to add corridors to the New Algood School as requested by Algood's Emergency Planning Committee. The Proposed Change Order will increase use of \$6,988.35 of the contingency Allowance included in the base contract sum and increase the project contract sum by \$17,333.03. There will be no change in the contract time.) Dr. **JORDAN** seconded the motion. Motion carried.

- Recommended approval of Agenda Item II.B.2.c., Payment to Mid-State Construction

ACTION: (II.B.2.c.) Mr. **BROWN** made a motion to approve payment to Mid-State Construction Company – Livingston, Tennessee in the amount of \$20,189.00 for application payment #015 relative to the New Algood Elementary School project to be paid from 179-91300-706-ALGOO, Building Construction. Dr. **JORDAN** seconded the motion. Motion carried.

Jerry **Boyd**, Assistant Director of Instructional Services, stated that Agenda Items II.B.2.d. and e. were the final payments for cabling and network installation for the new Algood Elementary School.

ACTION: (II.B.2.d., e., f., and g.) Mr. **MAYNARD** made a motion to approve the following payments, as submitted:

II.B.2.d.

Payment to Beacon Technologies – Nashville, Tennessee in the amount of \$1,291.32 for cabling and network installation relative to the New Algood Elementary School project to be paid from 179-91300-709-ALGOO, Data Processing Equipment.

II.B.2.e.

Payment to Beacon Technologies – Nashville, Tennessee in the amount of \$2,150.07 for cabling and network installation relative to the New Algood Elementary School project to be paid from 179-91300-709-ALGOO, Data Processing Equipment.

II.B.2.f.

Payment to Bass, Berry and Sims, PLC – Nashville, Tennessee for legal services relative to the Algood Elementary School project performed through September 24, 2009, in the amount of \$1,655.75 to be paid from 179-91300-331-ALGOO, Legal Services.

II.B.2.g.

Payment to Cockrill Design & Planning – Knoxville, Tennessee in the amount of \$1,146.46 for professional architectural services & reimbursable expenses relative to the Algood Elementary School project through October 2009, to be paid from 179-91300-304-ALGOO, Architects.

Mr. **CRABTREE** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.3.a., White Plains Academy Renovation Project Update, and recognized Allen Hill, Upland Design Group – Crossville, Tennessee.

Mr. **Hill** stated the following regarding the White Plains Academy Renovation Project Update:

- Recommended approval of the Certificate of Substantial Completion

ACTION: (II.B.3.b.) Mr. **CRABTREE** made a motion to approve the Certificate of Substantial Completion from King Construction Group – Cookeville, Tennessee for the Old Algood School (White Plains Academy) Renovation Project. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.4., Playground Prototype Development, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the Playground Prototype Development:

- Working with the possibility of creating a playground prototype
- Designed by architects
- Suggested at this time to give an allowance to the school principals and let them decide how they want to purchase their school equipment
- Allowance not to exceed \$24,500

ACTION: (II.B.4.) Dr. **JORDAN** made a motion to approve Dr. Airhart's suggestion to give an allowance not to exceed \$24,500 to the principals for the purchase of their school equipment. Mr. **HARGIS** seconded the motion. Motion carried.

(Agenda Items II.B.5.a. and b. were deleted from the agenda.)

Mr. **McCORMICK** stated the Board would address Agenda Item II.B.6., Consider approval of the request from CHS to resurface the running track, and recognized CHS Track and Cross Country Coach Bill Wrasman.

Coach Bill **Wrasman** gave a brief video presentation of the condition of the CHS running track.

The Board briefly discussed the present condition of the running track surface and the number of students and sport teams who utilized the running track noting this would have to be funded from capital projects.

ACTION: (II.B.6.) Mr. **CRABTREE** made a motion to approve taking bids on a 3/8" black rubber surface with a latex binder for the Cookeville High School running track and approve hiring Upland Design Group – Crossville, Tennessee to prepare the bid documents. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.C., Policies, and recognized Dr. Airhart.

Dr. **Airhart** requested the first four policies be addressed together noting Jerry Boyd, Assistant Director of Instructional Services, had discussed these policies with high school principals regarding any policy changes that would be necessary to meet the Tennessee Diploma Project requirements.

ACTION: (II.C.1.a., b., c. and d.) Mr. **CRABTREE** made a motion to approve the following policies on first and final reading, as submitted:

II.C.1.a. - Policy 4.205, Enrollment in College Level Courses

II.C.1.b. - Policy 4.209, Alternative Credit Options

II.C.1.c. - Policy 4.600, Grading System

II.C.1.d. - Policy 4.602, Class Ranking

Mr. **BROWN** seconded the motion. Motion carried.

Dr. **Airhart** stated Legge Insurance had recommended the change to Policy 3.404, Private Vehicles, due to the fact that the liability limits had increased.

ACTION: (II.C.2.) Mr. **MAYNARD** made a motion to approve Policy 3.404, Private Vehicles, on first and final reading, as submitted. Mr. **CRABTREE** seconded the motion. Motion carried.

Dr. **Airhart** stated the change to Policy 5.303, Personal and Professional Leave, was being recommended to have policy reflect what had been agreed to during negotiations last year regarding sick days being converted to personal days.

ACTION: (II.C.3.) Dr. **JORDAN** made a motion to approve Policy 5.303, Personal and Professional Leave, on first and final reading, as submitted. Mr. **CRABTREE** seconded the motion. Motion carried.

Dr. **Airhart** stated the Board had been advised legally to remove item 6 of this policy and transfer the responsibility from teachers to the principal.

ACTION: (II.C.4.) Mr. **BROWN** made a motion to approve Policy 6.314, Corporal Punishment, on first and final reading, as submitted. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.D., Middle College Proposal, and recognized D. D. Tennant, Nashville State Community College Director.

Mr. **Tennant** gave a brief overview of Middle College and the student cost noting the thirteen dual enrollment offerings presently available for high school students at the Cookeville Campus of Nashville State Community College.

Dr. **Airhart** recommended for this year to explore Middle College; set a limit on the number of students who could participate; and then bring it back to the Board at the end of the school year to make a recommendation to either expand it or keep it at the limited number of students for the next school year.

ACTION: (II.D.) Mr. **CRABTREE** made a motion to approve the pilot Middle College program with a participation cap of twenty (20) students for this year; and then revisit the issue to determine next year's direction. Dr. **JORDAN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.E., Continuity of Learning Plan Presentation, and recognized Dr. Airhart.

Dr. **Airhart** stated the following regarding the Continuity of Learning Plan:

- Required by State to submit our Continuity of Learning Plan
- This is being put in place if the State or Federal government were to require the shutdown of all schools to allow us to continue school at home.
- Would not be considered a sick day, snow day, or closer day – it would be a workday from home.
- Presented plan at the October Leadership Team meeting to the principals and shared some possibilities of what they might do
- Student work would be posted online and for those parents who do not have access sites would be open in our schools as well as providing the information in hard copy if needed
- Will be a workday for teachers and they will be required to check-in.
- VITAL classes would continue as always.
- Suggested to principals that they come up with their own building plan.

ACTION: (II.E.) Mr. **CRABTREE** made a motion to approve the Continuity of Learning Plan Proposal, as submitted. Mr. **BROWN** seconded the motion. Motion carried.

Mr. **McCORMICK** stated the Board would address Agenda Item II.F., Discuss Report Card Results, and recognized Mae Fowler, Data and Curriculum Supervisor 7-12.

Ms. **Fowler** stated the following regarding the Report Card Results:

- Important State Department of Education Changes to 2009 Report Card
 - Changed the method used to calculate grades for Achievement and Value Added scores
 - Revised the scale that determines the grades
 - Reset the baseline for comparing student achievement using 2009 test scores (the previous baseline was set in 1998)
- Reviewed the following Report Card Format
 - Part I – System Profile
 - Putnam County School System (PCSS) earned District Accreditation through AdvancED
 - All schools have earned Safe School Status
 - Per pupil expenditure is \$7,762.00 (State average is \$8,518.00)
 - Reviewed system demographics
 - Part II – Reviewed Summary for No Child Left Behind (NCLB) and Average Yearly Progress (AYP)
 - Part III – Reviewed Academic Achievement in Math, Reading/Language, Social Studies, Science, and Writing
 - Part IV – Reviewed Value-Added Growth (3 year average)
 - Part V – Non-Academic Indicators
 - Part VI – Reviewed Student Discipline relative to suspensions and expulsions
 - Part VII – Teacher Quality

- Challenges
 - Aforementioned Report Card calculation changes
 - Tennessee Diploma Project requirements
 - Upgraded Curriculum Standards
 - Revised State Assessments
 - New NCLB/AYP proficiency benchmarks for 2010-2013
- Expect an Implementation Dip!
- Action Steps
 - On-going professional development in standards awareness and effective strategies
 - After school programs
 - Graduation coach
 - Expansion of on-line opportunities
 - System-wide efforts – curriculum mapping, positive school-wide behavior support, parent involvement, family engagement, appropriate allocation of ARRA funds, etc.
- The Report Card may be accessed at:
<http://www.tennessee.gov/education>

Dr. **Airhart** stated the results of the Report Card were not a reflection on our teachers' performance but due to the many changes in how student achievement was being measured.

Mr. **McCORMICK** stated the Board would address Agenda Item II.G., TLN Report, and recognized Mr. Brown, TLN Representative.

Mr. **BROWN** stated the following regarding the TLN Report:

- Encouraged as many Board members as possible to attend the Tennessee School Boards Convention at Opryland Hotel – Nashville, Tennessee from November 14-17, 2009
- Six seats available to Putnam County for the Delegate Assembly and encouraged Board attendance if possible

ACTION: Mr. **BROWN** made a motion to adjourn. Mr. **HARGIS** seconded the motion. Motion carried.

The Board adjourned at 6:30 PM.

Date

Chairman

Director of Schools